

## **INSTITUTE OF JAMAICA**

Applications are invited to fill the following position at the Natural History Museum of Jamaica (Mason River Field Station, Clarendon):

### **Assistant Field Warden (LMO/TS 1)**

#### **JOB SUMMARY**

The Assistant Field Warden is responsible for assisting in maintaining the facilities of the Mason River Field Station and common areas surrounding the Reserve.

#### **KEY RESPONSIBILITY AREAS**

1. Patrols property to monitor damages or trespassers
2. Assists in the maintenance and repair of fences
3. Assists in the maintenance of the trails and fire lines
4. Reports incidents and takes precautionary measures against fire and reports any damage by others.
5. Cuts and cleans the area around the visitor's house
6. Assists with the promotion and preparation of functions such as World Wetlands Day

#### **MINIMUM REQUIRED EDUCATION AND EXPERIENCE**

- Grade 9 level education
- Three (3) months on the job training.

Applications should be submitted by **November 30, 2022** to:

**DIRECTOR HUMAN RESOURCE  
DEVELOPMENT & MANAGEMENT  
INSTITUTE OF JAMAICA  
10-16 EAST STREET  
KINGSTON  
EMAIL: [personnel@instituteofjamaica.org.jm](mailto:personnel@instituteofjamaica.org.jm)**