# Institute of Jamaica – For the encouragement of Literature, Science and Art.APPLICATION TO LEASE

**THE GREEN HILLS FIELD STATION**

|  |  |  |
| --- | --- | --- |
| **No.** | **Item** | **Information to be provided by Applicant** |
|  | **Applicant’s Name**  *(Insert Name of Company/Organization if applying as such)* | Mr.   Mrs.   Miss |
|  | **Place of Employment** |  |
| **Occupation** | (period:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) |
|  | **Postal Address** |  |
|  | **Telephone Number** |  |
|  | **E-mail Address** |  |
|  | **Secondary Applicants** | Name: |
| Name: |
| Name: |
|  | **Type of Tenure** | **Request to Lease** |
|  | **Location /Property Address** |  |
|  | Title Reference & Valuation Roll  (If available) | Volume 931 Folio 372 |
|  | **Proposed use**  **(Add additional details on the lines provided)** |  Services  Commercial  Other  Details: |
|  |
|  |
|  |
|  | Proposed Infrastructure | □ Road access □ Electricity □ Telephone □ Water □ Sewer |
|  | Comments or Additional Information  (Attach additional pages, if necessary) |  |
|  | Please insert one final offer amount.  **(Ranges are not permitted)** | **AMOUNT OFFERED**:  J$....................................................................................................  Applications submitted with ranges will be **rejected/disqualified** |

I hereby declare that all the above information is true and accurate to the best of my knowledge and acknowledge that the submission of any false or deliberately misleading information shall be grounds for the IOJ to reject this Application.

Name:………………………………....... Signature: :………………….………...... Date: …………………......

(dd/mm/yyyy)